

डीन (आर एण्ड सी) कार्यालय  
Dean (R&C) Office  
आवक नं. INWARD No. ....  
दिनांक Date .....  
आवक नं. INWARD No. 24/6/25  
दिनांक Date 11.7.25

**Sardar Vallabhbhai National Institute of Technology, Surat**  
**21<sup>st</sup> Meeting of Industrial Consultancy & Sponsored Research Board**

The Minutes of the 21<sup>st</sup> ICSR Board meeting held on 26.05.2025 at 3.30 pm, at the Institute's Conference Room, New Administrative Building, SVNIT, Surat.

The following members were present in the meeting:

Sr. No.	Name of the Faculty Member	Designation
1	Prof. Anupam Shukla, Director, SVNIT, Surat	Chairman
2	Prof. Jigisha Parikh, Dean - Research & Consultancy	Member
3	Prof. C D Modhera, In-charge Head - Department of Civil Engineering	Member
4	Dr. Sankita J. Patel, Head - Department of Computer Science and Engineering	Member
5	Prof. Purnanand V. Bhale, Head - Department of Mechanical Engineering	Member
6	Prof. M A Desai, Head - Department of Chemical Engineering	Member
7	Dr. Shilpi Gupta, Head - Department of Electronics Engineering	Member
8	Dr. Subrata Dutta On behalf of Prof. B Z Dholakiya, Head - Department of Chemistry	Member
9	Prof. Pranav Darji, Head - Department of Electrical Engineering	Member
10	Dr. Jayesh Dodhiya, Head - Department of Mathematics and Humanities	Member
11	Dr. Urvashi Kaushal, Head - Department of Humanities and Social Sciences	Member
12	Dr. Debesh Roy, Head - Department of Physics	Member
13	Shri K. K. Singh, Registrar In-Charge, SVNIT, Surat	Member
14	Prof. Piyush Patel, Asso. Dean (R&C) - IPR, SVNIT, Surat	Member - Secretary
15	Dr. Abhishek Acharya, Asso. Dean (R&C) - SRP, SVNIT, Surat	Member
16	Dr. Namrata Jariwala , Asso. Dean (R&C) - CRP, SVNIT, Surat	Member
17	Prof. Ashish Dhamaniya, Dean (Academic)	Invitee
18	Prof. S. R. Patel, Dean (Student Welfare)	Invitee
19	Prof. Anand Darji, Professor, Department of Electronics Engineering	Invitee
20	Shri B.P. Sibasankar, In-charge Dy. Registrar (Accounts), SVNIT, Surat	Invitee

Prof. A.K.Panchal, Head of Department of Management Studies and Prof. Ritu Tiwari, Head of Department of Artificial Intelligence could not attend the meeting due to their prior commitments.

*(Signature)* *(Signature)*



At the outset, the Director welcomed the members present and thanked them for sparing their valuable time for this meeting. After preliminary discussions and briefings, the following agenda items were deliberated:

**Item No. 1** To confirm the minutes of the 20<sup>th</sup> ICSR Board meeting held on 19.11.2024.

**Reso. No. 1** It was informed to the members that no comments were received for the minutes of 20<sup>th</sup> ICSR Board Meeting.

**"Resolved to confirm the minutes of 20<sup>th</sup> ICSR Board Meeting held on 19.11.2024."**

**Item No. 2** To note the action taken on the resolutions adopted by the 20<sup>th</sup> ICSR Board meeting held on 19.11.2024.

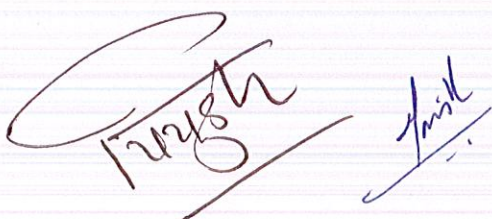
**Reso. No. 2** **"It was resolved to note the Action Taken on the resolutions adopted by the ICSR Board in its 20<sup>th</sup> ICSR Board meeting held on 19<sup>th</sup> November 2024."**

**Item No. 3** To discuss and recommend regarding recovery of pending GST amount against invoices on account of superannuation of the concerned faculty member.

**Reso. No. 3** It was informed to the ICSR Board members that the amount of GST of Rs. 1,56,492/- remained unpaid against the Invoices by a faculty member due to superannuation from the services. After detailed deliberations, it was resolved:

**(1) To approve the recovery of pending GST amount of Rs. 1,55,685/- from the IRG amount that was transferred from the remaining balance of PUF of the superannuated faculty member.**

**(2) The short amount of Rs. 807/- to be recovered from the superannuated faculty member by the Accounts Section by initiating appropriate procedure as deemed fit."**





**Item No. 4** To discuss and recommend a suitable resolution for the Principal/Co-Principal Investigator of the Research Projects/Consultancy Projects, to keep and maintain all the records of their Projects at their department level.

**Reso. No. 4** After a detailed deliberation, it was:

**"Resolved that the concerned Principal /Co-principal Investigator of the Research projects / Consultancy Projects will keep a physical copy and maintain all the expense details under various head in a Register duly signed by the concerned PI and Head of Department."**

**Item No. 5** To discuss and recommend the revised tour the suitable resolution for the matters related to Journey Approval Form with reference to the following cases.

- (a) Duty Leave statistics (Utilized and Balance) must be mentioned clearly on each Journey Approval Form.
- (b) Submission of Journey Approval Form should be sent to the R&C section well in advance i.e. 15 days prior to the start date of Journey (except in case of emergency).

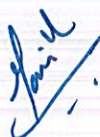
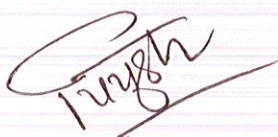
**Reso. No. 5** The Board took note of the same and after deliberation, it was

**"Resolved to recommend intimating the Departments to send the Journey Approval Form at least One Week before the start of the Journey (except in case of emergency) with clear mention of Duty Leaves (Utilized and Balance)."**

**Item No. 6** To discuss and recommend a suitable resolution in case of the Consultancy Projects where the temporary loan is required to meet the expenses from the Professional Update Fund or other Consultancy Projects undertaken by the same Principal Consultant. The Board members are requested to recommend the exact period/duration (Tenure) of such temporary loans and the same should be mentioned at the time of submission of such requests.

**Reso. No. 6** After deliberation, it was

**"Resolved to recommend that temporary loan incurred to meet expenses of consultancy projects from the Professional Update Fund or other Consultancy Projects undertaken by the same Principal Consultant with the Tenure for repayment of**





**ONE year only."**

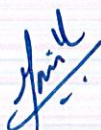
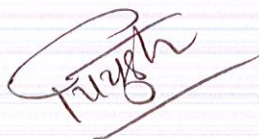
- Item No. 7** This is regarding the noting and implementation of the Resolution No. 50.08.3 of the 77<sup>th</sup> BOG meeting dated 20.03.2025, along with the guidelines proposed by the committee report.
- Reso. No. 7** The Board noted the Resolution No. 50.08.3 of the 77<sup>th</sup> BOG meeting dated 20.03.2025 and recommended to circulate the resolution along with stipulated guidelines to all the departments.
- Item No. 8** To discuss and recommend a suitable resolution regarding Joint Consultancy Work in cases where a Faculty Member engages as a Subject Expert (External).
- Reso. No. 8** After a detailed deliberation, it was  
  
"Resolved that in case where a faculty member is engaged as an external subject expert for any Consultancy Project, he/she will have to register the consultancy project and follow all consultancy rules & regulations established at the institute level."
- Item No. 9** To discuss and resolve the matter regarding the issuance of the Office Order by the Academic Section for the students for their International Travel for paper presentation at Conference, Workshops, Seminars, Symposiums etc., from the Faculty Member's PUF / Project Fund.
- Reso. No. 9** After a detailed deliberation, it was  
  
"Resolved to recommend that Academic Section will issue the necessary Office Order for the students for their International Travel for paper presentation at Conference, Workshops, Seminars and Symposiums etc. from the Faculty Member's PUF / Project Fund."
- Item No. 10** To discuss the matter related to revising the policy regarding the recruitment of project manpower/staff for the entire approved duration of the Funded Research Projects (subject to satisfactory performance and availability of funds), in order to ensure smooth project execution and efficient fund utilization. The Board members are requested to recommend a suitable





resolution.

- Reso. No. 10** After deliberation, it was
- “Resolved to recommend to continue with the present practice of issuing contractual appointment order to the project staff initially for a period of one year with a provision of its further extension, if required, subject to the availability of fund and his/her satisfactory performance.”**
- Item No. 11** To discuss the matter related to the Recruitment of JRF under the project (4/307) and subsequent Payment of Salary for the same.
- Reso. No. 11** The Board was informed that one candidate was appointed on contract basis as Junior Research Fellow (JRF) under the project (4/307) that is Non-GATE and doesn't possess mandatory eligibility requirements. After detailed deliberations, it was;
- “Resolved to constitute a Committee to examine the matter and submit its report to the Chairman, ICSR Board within 15 days of issue of the order of its constitution.”**
- Item No. 12** Robofest type of competition event which is meant to support UG, PG and Ph.D. level students, are being handled by R&C Section. It is suggested to place this event under Dean (SW). The Board is requested to discuss and recommend the suitable resolution.
- Reso. No. 12** After detailed deliberations, it was;
- “Resolved to constitute a Committee to evaluate the proposal to manage the Robofest competition event under the Dean (Students' Welfare) and submit its recommendations to the Chairman, ICSR Board within 15 days of issue of the order of its constitution.”**





**Item No. 13**

The Board may note the following items

- A. Research Projects:  
F.Y. 2024-25:  
No. of Projects Sanctioned 17 worth of Rs. 9,39,93,320/-
- B. Consultancy Projects:  
F.Y. 2024-25:  
No. of Projects Undertaken 782 worth of Rs.21,89,71,792/-
- C. Memorandum of Understanding (MoU) Signed:  
F.Y. 2024-25:  
Academic Institutes: **18** Industries: **05**
- D. Intellectual Property Right (IPR):  
F.Y. 2024-25:
  - i. No. of Patents: Filed - **28** Granted - **29**
  - ii. No. of Designs: Filed - **13** Accepted - **12**
- E. The SVNIT, Surat has been allotted 05 Full-Time Ph.D. seats (including 02 seats under the C2S Programme) and 01 Part-Time Ph.D. seat under the implementation of the ***Visvesvaraya Ph.D. Scheme for Electronics and IT: Phase II*** for the Academic Year 2025-26. The estimated budget outlay for the 05 Full-Time Ph.D. candidates is Rs. 1,81,54,000/- (Rupees One Crore Eighty One Lac Fifty-Four Thousand Only), with a support duration of 60 months or till the time of completion of Ph.D., whichever is earlier. The Part-Time Ph.D. candidate will be eligible for a one-time incentive of Rs. 3.00 Lac, credited to their bank account upon successfully completion of Ph.D.
- F. Conduct of Research and Innovation Conclave 2025 in collaboration with the Research and Innovation Affairs Council (RIAC) during 12<sup>th</sup> – 13<sup>th</sup> April 2025, aimed at facilitating knowledge exchange, networking, and future collaborations among Students, Researchers, Industry Professionals and Start-ups.

**Reso. No. 13**

The Board noted the item.





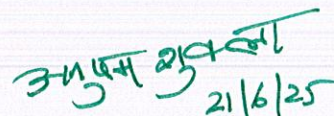

The Chairman and Member-Secretary thanked all the members for their active participation in the meeting.



Prof. Piyush N Patel  
Asso. Dean (R&C) – IPR  
&  
Member-secretary  
(ICSR Board)



Prof. Jigisha K Parikh  
Dean (R&C)  
&  
Member  
(ICSR Board)



Prof. (Dr.) Anupam Shukla  
Director  
&  
Chairman  
(ICSR Board)